

# Growth Management Oversight Commission

#1

November 15, 2007  
6:00 p.m.

Conference Room  
Ken Lee Building

---

## MINUTES

**GMOC MEMBERS PRESENT:** O'Neill, Krogh, Palma, Clayton, Jones, Bazzel, Sutton, Canaris

**GMOC MEMBERS ABSENT:** Hall

**STAFF MEMBERS**  
Ed Batchelder, Advance Plng. Manager  
Stan Donn, Senior Planner  
Frank Herrera-A, Associate Planner  
Kim Vander Bie, Associate Planner  
Rabbia Phillip, Recording Secretary

**VISITORS:** S. Kilkenny, Otay Ranch Co.

### 1. CALL TO ORDER

Chairman O'Neill called the meeting to order at 6:00 p.m. and asked that the roll be called; Mr. Herrera-A obliged. The commissioners excused the members who called in to inform that they would be late.

### 2. ELECTION OF CHAIR AND VICE- CHAIR PERSONS

Ms. Clayton made a motion to retain the previous Chair, Kevin O'Neill, as the current Chairperson; Mr. Palma seconded. The nomination was unanimously passed by those present and Mr. O'Neill accepted.

Mr. Palma recommended that Ms. Clayton be nominated to continue as Vice-Chairperson, seconded by Commissioner Canaris. The nomination was unanimously passed by those present and Ms. Clayton accepted. She is also the reappointed Planning Commission representative to the GMOC.

### 3. REVIEW & ADOPTION OF DRAFT '07- '08 SCHEDULE

The Commissioners reviewed the draft schedule and decided to approve as draft. After confirming dates, the schedule will be adjusted as necessary.

### 4. REVIEW OF DRAFT FORECAST

Ed Batchelder introduced Kim Vander Bie as the new staff person on the GMOC to fill in with the imminent retirement of Frank Herrera-A.

Ed distributed the draft forecast information, which was also projected on the screen. He explained the content on the tables, regarding City projects. He clarified for the group that the forecast numbers are intentionally "worst case" so as to address maximum threshold affects; they consider the regulatory processing side, and are not tempered by market conditions. Ed stated that if the Commission was in agreement with the information, staff will finalize the report and distribute to the interested departments and agencies with a cover transmittal memo. The Commissioners so indicated.

## **5. REVIEW & DISCUSSION OF REVISIONS TO 2008 QUESTIONNAIRES**

Frank Herrera-A began by explaining the review process and the approach to the draft revisions staff has made to the questionnaires. The Chairman explained that his intention with the revisions was to create a more succinct form, asking relevant questions and giving the responders the opportunity to answer with explanations. The result would be that the GMOC would focus on the issues over which the City had control and review with recommendations the other items, such as Air Quality, Water, etc. Frank also interjected that note was made on items covered by the Top to Bottom Review. Stan explained the format and layout of the revisions made. The Chairman stated that the Commission should be asking whether the department/agency was in compliance, or not, and if they were not, why not. The Chairman invited the commissioners to review the questionnaires and submit to staff, any suggestions for change, any questions that they felt should be included, which information would then be incorporated into the questionnaires before distributing to the departments and agencies.

The Chairman excused himself at 7:00 p.m. and Vice-Chair Clayton assumed running the meeting. Commissioner Jones also left the meeting at 7:00 p.m.

The procedure for writing the next GMOC Report was discussed. It was decided that it would be most efficient to incorporate changes to an onscreen draft during the meetings, after a consensus is reached.

After discussions on some of the individual questionnaires (Libraries, Fiscal), Ed Batchelder pointed out the 2-part format of the threshold – the standard itself, and the implementation measure - what would happen if the threshold is not met.

Staff distributed to the commissioners the complete draft questionnaire sections. Commissioner Bazzel stated that the Commission would need some time to review the draft questionnaires prior to staff finalizing for distribution.

The Vice-Chairperson suggested that the commissioners do their review of the questionnaires with comparisons to the previous year's questionnaires. The commissioners also agreed to add a meeting on December 6, to review the final questionnaires before they are distributed.

Staff requested that the comments from the commissioners be returned to them by Wednesday 11/28/07, in order to revise the documents and get the packet out in a timely manner for the 12/6/07 meeting.

Having additional meetings to cover all the materials required to complete the process this cycle was discussed. Staff will do some shuffling of meetings/content to accommodate this.

Ed pointed out that the Top to Bottom Review had some proposed amendments to threshold standards that are still pending. The current questionnaires do not include pending threshold revisions that are in the Top to Bottom Review, rather they are based on the thresholds that are on the books.

Ms. Clayton asked staff to keep the Chairman apprised of the discussions and outcomes in his absence.

Commissioner Krogh asked the Vice-Chair's permission to raise an issue related to Fiscal, she granted. Mr. Krogh referred to a City memo from 2005 regarding SR-125 DIF funds. He explained what the state laws were governing those funds, which the City stopped collecting in 2004 as it was not needed for the building of the road. There was contradictory information issued by the City regarding refunding of the money collected. He would like to get some clarification on this matter. Ms. Clayton directed him to formulate the question which the GMOC can then ask under Fiscal. Mr. Krogh to send to staff to incorporate into the finalized questionnaires.

## **6. OTHER BUSINESS**

Ms. Clayton corrected the minutes from the August 2<sup>nd</sup> workshop with the Planning Commission and the City Council on the roll call it was noted that Commissioner Garcia was present; the commissioners agreed that he was not; the Clerk's Office will be advised. It was also brought up that the date was incorrect; the document for approval was the 2007 Annual Report.

## **7. ADJOURNMENT**

Vice-Chairperson Clayton adjourned the meeting at 8:00 p.m. to the 12/06/07 meeting.

Secretary

Growth Management Coordinators

*Approved* \_\_\_\_\_